

The logo for the University of Florida, consisting of the letters 'UF' in white on an orange square background.

UF

Faculty Toolkit 2.0

Joyce Myers, Assistant Director of Academic Administration, Dept of Anesthesiology
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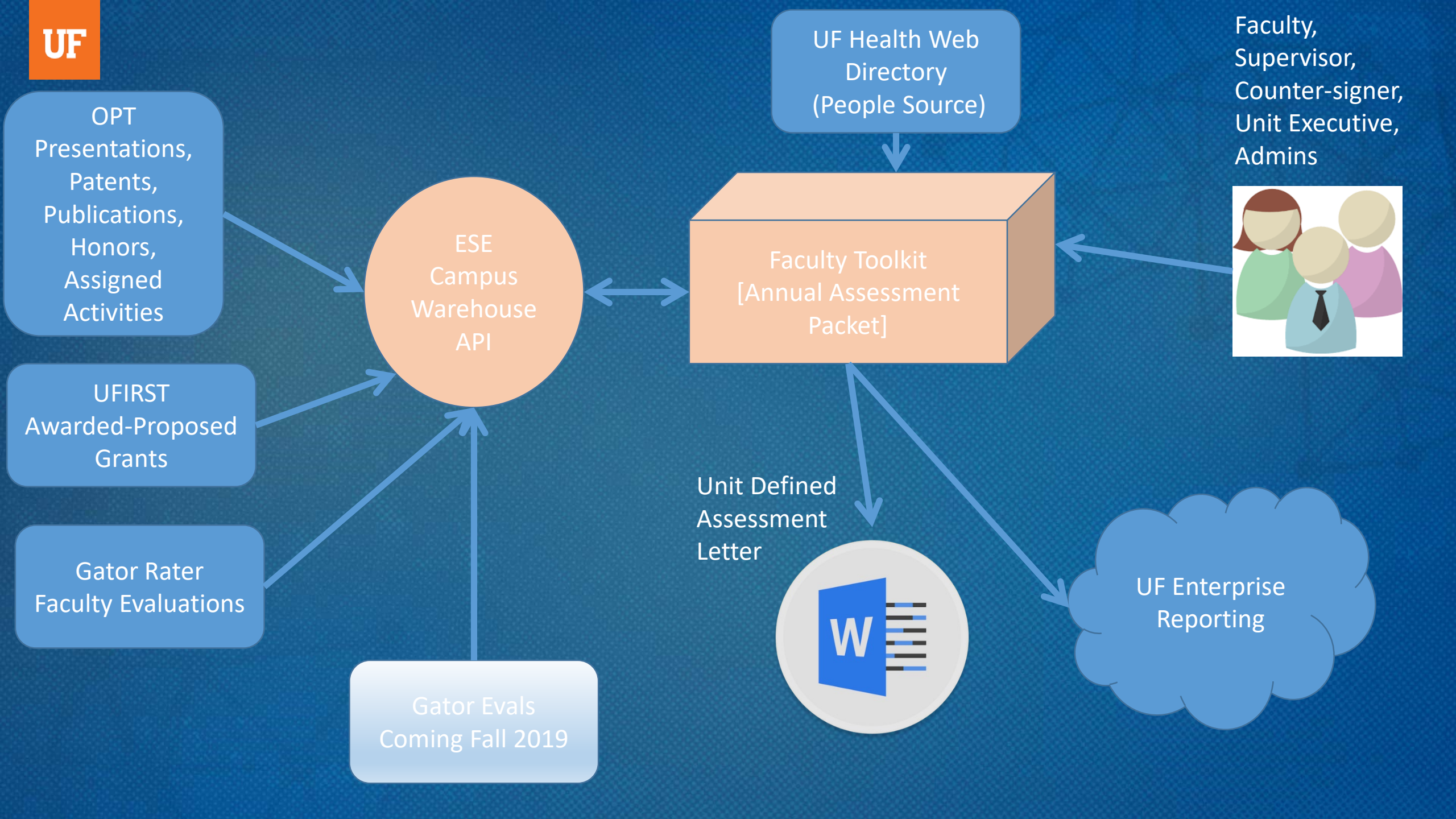


Background of Faculty Toolkit

- Faculty Toolkit was created in 2008 at the College of Dentistry to better handle annual faculty evaluations and data gathering for accreditation review. It served its purpose well, but there are some desired enhancements that require reworking the application.
- In 2017, Faculty Toolkit 2.0 development began with the following interested HSC units: College of Dentistry, College of Medicine (Anesthesiology and Surgery), and the College of Veterinary Medicine.

Why Faculty Toolkit?

- Campus data source integrations
- Multi-unit and scalable
- Packets can roll from one period to the next
- Workflow managed within the application
- Ability to proxy for a Faculty member
- Custom WORD™ template for Assessment & Packet
- Assessment & Packet exposed to UF Enterprise Reporting
- Supported by a software development team



UF Health Web Directory (People Source)

Faculty, Supervisor, Counter-signer, Unit Executive, Admins



OPT Presentations, Patents, Publications, Honors, Assigned Activities

UFIRST Awarded-Proposed Grants

Gator Rater Faculty Evaluations

Gator Evals Coming Fall 2019

ESE Campus Warehouse API

Faculty Toolkit [Annual Assessment Packet]

Unit Defined Assessment Letter



UF Enterprise Reporting

- ⚙ Admin Area
- 📁 My Packet ▾
- ⚙ Packet Selection
- 🔍 Supervisor Review <
- 📄 Counter-signer Review <
- 📄 Unit Executive Review <
- 👤 Proxy <
- 🚪 Logout

Toolkit Dashboard

Welcome to the Annual Faculty Activity Reporting and Evaluation Toolkit. This is the vehicle in which you will record your activities during the selected review period. Please click “Select Your Packet” to begin the process. At the end of each section there is a Save button which you need to click on to save your entries in that section. A significant amount of information is synced nightly with canonical data from campus sources and will be updated until your packet has been finalized, at which point no more changes will occur. Please carefully review that information and edit it at the campus repository to ensure that it accurately reflects your activities during the reporting period. Remember, this will become the official record of your academic career for the review period selected. You are the only one that has editing rights to your information in this reporting tool unless proxy access has been granted by your unit administration.

In accordance with University of Florida Regulation, Chapter 6C1-7.010, this form will serve as your faculty evaluation for the review period .

[To see the training video click here](#)

Packets Available for Supervisor Review

Show entries

Search:

Packet Owner ▲	Packet Title ▲	State ▲	Overall Progress ▲	Actions ▲
Berkow, Lauren	Dept. of Anesthesiology Evaluation	In Progress	29%	Select Packet
Corda, David	Dept. of Anesthesiology Evaluation	In Progress	0%	Select Packet
Dore, Sylvain	Dept. of Anesthesiology Evaluation	In Progress	41%	Select Packet

Admin Area

My Packet ▾

ID Info <

Educator Activity <

Research & Creative Work <

Service/Other Activity <

Other <

Packet Progress

Submit Packet

Select Another Packet

Export Packet

Supervisor Review <

Counter-signer Review <

Unit Executive Review <

Proxy <

Logout

Anesthesiology (07/01/2017 - 06/30/2018) - Dept. of Anesthesiology Evaluation for Joyce Myers (In Progress)**Overall Packet Progress: 9%**

Toolkit Dashboard

Dept. of Anesthesiology Evaluation for Joyce Myers (In Progress)

In accordance with University of Florida Regulation, Chapter 6C1-7.010, this form will serve as your faculty evaluation for the review period of (07/01/2017 - 06/30/2018).

To see the training video click here

[Packet History](#)[Packet Progress \(9%\)](#)[Select a Different Packet](#)



Check the box to mark this section as N/A – not relevant for this review period.

N/A

Educational Background is sourced from myUFL Self Service

- All additions and changes can be done at my.ufl.edu.
- Changes made are available in Faculty Toolkit the following morning.

* Indicates a required field

my.ufl.edu Educational Background [Add Educational Background](#)

Educational Background Last Imported At: 05/12/2019 7:58 am
Most Recent Update At: N/A

my.ufl.edu Educational Background

Show

10

entries

School	Major	Degree	Degree Description	Date Issued	Actions
University of Montreal	Biochemistry/Biophysics and Molecular Biology.	BS	Bachelor of Science	05/01/1988	Details
University of Quebec at Montre	Pharmacology and Toxicology, Other.	MS	Master of Science	06/01/1990	Details
University of Montreal	Biomedical Sciences, General.	Ph.D	Doctor of Philosophy	02/01/1994	Details

Showing 1 to 3 of 3 entries

Assigned Activities are sourced from myUFL effort data.

- All additions and changes can be done at my.ufl.edu.
- The faculty member can not make changes to their effort after they have submitted it at the end of the semester.
- Changes made are available in Faculty Toolkit the following morning.

Assigned Activities Last Imported At: 05/12/2019 7:55 am

Select the Appointment

Assigned Activities

Show

entries

Filter results

Term ▲	Teaching ⬆	Research ⬆	Service ⬆	Extension ⬆	Clinical ⬆	Sabbatical ⬆	Leave ⬆	Other ⬆	Total ⬆
Fall 2017	20	70	10						100
Spring 2018	3	88	9						100
Summer 2017	20	70	10						100
Summer 2018	4	92	4						100

Showing 1 to 4 of 4 entries

Previous

Next

Check the box to mark this section as N/A – not relevant for this review period.

N/A

Teaching Accomplishments are divided into three sections

- Gator Rater Courses are the courses fetched through data from UF Gator Rater System
- Other UF Courses
- Continuing Education Courses

* Indicates a required field

Gator Rater Courses
 Other UF Courses
 Continuing Education Courses

Gator Rater Courses Last Imported At: 03/29/2019 2:12 pm

Courses from UF Gator Rater System

Show entries

Course Code	Semester	Role	Title	Number of Course Sections	Actions
GMS6029	Fall 2017	Instructor	Brain Journal Club	1	Details
GMS6750	Fall 2017	Instructor	Molec Path Neural Di...	1	Details

Showing 1 to 2 of 2 entries

Patents and Copyrights are sourced from myUFL Self Service

- All additions and changes can be done at my.ufl.edu.
- Changes made are available in Faculty Toolkit the following morning.

Patents/Copyrights Last Imported At: 09/13/2018 11:30 am

Most Recent Update At: 07/10/2018 5:37 pm

Patents and Copyrights

Show entries

Filter results

Patent Type	Year Filed	Title	Revenue Range	Actions
Inventor Disclosure	2017	Intelligent and Pervasive Patient Monitoring in the Intensive Care Unit (ICU)	None	Details

Showing 1 to 1 of 1 entries

Previous

1

Next

Presentations are sourced from myUFL Self Service

- All additions and changes can be done at my.ufl.edu.
- Changes made are available in Faculty Toolkit the following morning.

Presentations Last Imported At: 10/01/2018 11:22 am
 Most Recent Update At: 07/10/2018 5:49 pm

Presentations

Show entries

Filter results

Authors	Title	Sponsor	Type	Status	Venue	Date	Actions
<ul style="list-style-type: none"> Patrick J. Tighe (Author) 	WebEx Webinar 45-minute international presentation to AAAPT Phase 2 workgroup	ACTION/FDA	Lecture	Invited	International	07/24/2017	Detail
<ul style="list-style-type: none"> Patrick J. Tighe (Author) 	Economics of Acute Pain Medicine	Duke University	Lecture	Invited	National	05/22/2018	Detail

Contracts and Grants are sourced from UFirst

- All additions and changes can be done at research.ufl.edu.
- Changes made are available in Faculty Toolkit the following morning.

* Indicates a required field

UFIRST Awards Last Imported At: 05/12/2019 7:53 am

UFIRST Proposals Last Imported At: 05/12/2019 7:45 am

Awards/Funded Externally

[Awards/Funded Internally](#)

[Proposals/Not Funded](#)

[Proposals/Pending Decision](#)

Imported Grants

Show entries

Grant #	Primary Grant #	Agency	Role	%Effort	Title	Annual Awarded	Dates	Actions
16POST31220032		AMER HEART ASSOCIATION	Principal Investigator		Which brain cells are responsible for the neuroprotectio	\$0.00	07/01/2016 - 06/30/2018	Details
17GRNT33450010		AMER HEART ASSOCIATION	Principal Investigator	01/01/2017 - 12/31/2017 : 12.50%; 01/01/2018 - 12/31/2018 : 12.50%	To Investigate the Unique Role and Putative Mechanism of CD163-mediated Protectio	\$77,000.00	01/01/2017 - 12/31/2019	Details
AGR DTD 12-06-2010		FL CLINICAL PRACTICE ASSO	Principal Investigator		Stroke and Neuroinflammation	\$30,000.00	07/01/2010 - 06/30/2019	Details

This section displays a read-only summary of the information entered into the Contracts And Grants section. Enter grants into the Contracts And Grants section to update values here.

* Indicates a required field

UFIRST Awards Last Imported At: 05/12/2019 7:53 am

UFIRST Proposals Last Imported At: 05/12/2019 7:45 am

Awards/Funded Externally

Awards/Funded Internally

Proposals/Not Funded

Proposals/Pending Decision

Imported Grant Summaries

Show 10 entries

Role	Direct Costs	Indirect Costs	Annual Awarded
Principal Investigator	\$412,178.00	\$152,518.00	\$564,696.00
Co-Principal Investigator	\$0.00	\$0.00	\$0.00
Investigator	\$0.00	\$0.00	\$0.00
Collaborator	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00

Showing 1 to 5 of 5 entries

Previous

1

Next

Awards and Honors are sourced from myUFL Self Service

- All additions and changes can be done at my.ufl.edu.
- Changes made are available in Faculty Toolkit the following morning.

Honors/Awards Last Imported At: 09/13/2018 11:35 am
 Most Recent Update At: 07/10/2018 5:37 pm

Awards and Honors

Show entries

Filter results

Award Name	Governing Body/Association	Category	Year	Actions
Development of the ACTION-APS-AAPM Acute and Chronic Pain Taxonomy (AAAPT), a multidimensional acute and chronic pain classification system; supporting development of the Acute Pain SIG; and ongoing work related to our academy's journal, Pain Medicine, including work on the Acute Perioperative Pain Section and Social Media Project.	AAPM Presidential Commendation. American Academy of Pain Medicine Annual Meeting, Vancouver, British Columbia, Canada.	International	2018	Details

Showing 1 to 1 of 1 entries

Previous

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Next

Manage Word Templates For Anesthesiology

To manage Word templates for your unit:

- Download the Master Packet and/or Master Assessment Word template.
- Customize the master template for your unit and save it locally with a new name.
- To upload the updated template, select the template type Packet or Assessment, use Choose File to select the file and use Upload Word Template to upload it.
- If necessary, use Set As Default to set which templates will be used for the export.

Note: to edit an existing template, first download it, make any necessary changes and upload it back with the same filename.

Download the Packet Master

Download the Assessment Master

***Template type**

Select the template type ▼

Choose File No file chosen

Upload Word Template

25 records per page

Search:

Template Type	Status	Template Name	Actions
Assessment	Assessment Default	Draft_MasterAssessmentTemplate	<p>Download Delete</p>

Showing 1 to 1 of 1 entries

EvaluationAssessment2017-2018 (2).docx - Word

Mailings Review View ACROBAT Tell me what you want to do...

AaBbCcDd AaBbCcDd AaBbC AaBbCc AaB AaB AaBbCcD AaBbCci A

¶ Normal ¶ No Spac... Heading 1 Heading 2 Title Title PHP... Subtitle Subtitle P... Su

Paragraph Styles

1 2 3 4 5 6 7

Dept. of Anesthesiology Evaluation 2017-18

Annual evaluation for Dept. of Anesthesiology, covering
2017-2018.

July, 2019

Karen Horowitz, M.D.
UFID# 61846729
Department of Anesthesiology
P.O. Box 100254
University of Florida Campus

Dear Dr. Karen Horowitz: